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Below is a needs analysis questionnaire for business English students. For easy printing/editing, you can download this questionnaire as a Word document. [embeddoc url= download=all viewer=microsoft] 100%(4)100% found this document useful (4 votes)2K viewsThis document is a needs analysis questionnaire for business English students. It collects information about a student's job, past English experience, current English needs at work, areas of AI-enhanced title and descriptionSaveSave Needs Analysis Questionnaire for Business English ... For Later100%100% found this document useful, undefined0 ratings0% found this document useful (0 votes)5 viewsThe document is a needs analysis questionnaire designed to assess an individual's English language requirements in a professional context. It includes questions about the individual's job, r Name: _____ 1. What does the company you work for do? _____

3. What are your responsibilities? _____ 4. In which area of English do you feel you need most English? 5. What do you need to do in English? Give presentations Who do you give them to? _____ What are they about? _____ Negotiate What about? _____ Make phone calls Who to? _____ What about? _____ Write letters /elexes /reports What about? _____ Show visitors around your place of Who are the visitors?work _____ Describe technical machinery or What? processes _____ Explain gures / graphs etc. What are they about? _____ Socialise with clients Where? _____ Anything else? What? _____ 6. What areas do you feel weakest in, and what are your priorities for study on this course? _____ 7. Where have you studied English before, and for how long? _____ 8. How do you intend to continue your studies after this course? _____

Alex Case offers three different needs analysis forms for you to print and use, as well as suggesting how and when they could be used.Look at the examples of needs analysis forms given below (click on the links under 'Related resources') and decide how and when you could use them. What are the advantages and disadvantages of each form? Could they be used: before and/or during the first class? for a spoken and/or written needs analysis? in one-to-one classes and/or group classes? Interview form I use this form in almost every situation in needs analysis during level-test interviews, in one-to-ones, first classes, and for students to interview each other in pairs or group classes. With group classes, we go through the whole form first brainstorming a couple of possible questions for each section and writing the relevant question words (but not the whole questions) on the board. Needs analysis worksheet I think this form is too detailed and time-consuming to give as a written needs analysis, but I also find that a needs analysis where students only need to tick boxes sometimes doesn't work as students may tick away without thinking much about the options. I use this form mainly as a reminder to myself as I am conducting a needs analysis, but write the answers given on the Interview Form. Speaking and listening form If you do find you need a quick tick-box form, here's one you can use in class or ask students to complete at home, focused on speaking and listening.

How to make a needs analysis questionnaire. Business english needs analysis. Need analysis questionnaire for business english.